

# Mosier City Council Meeting

Date: September 11, 2013

Mosier Creek Terrace

Council: Mayor Andrea Rogers, Steve McKibben, Arlene Burns, Emily Reed, Peny Wallace, Mary Lou Perry

Staff: Barbara Irving, Administrator

Absent: None

Audience: Vicki Roberts, Tracie Hornung, Darrell Roberts, Joseph Shearer-Wasco County, Scott Hege-Wasco County, Dan Rasmussen, Charles Sholten

## CALL TO ORDER

Meeting was called to order by Mayor Andrea Rogers at 7:04 p.m. and roll call was taken.

## ADDITIONS OR CORRECTIONS

- a. Vicki Roberts Sewer Line/French drain project
- b. Trash Can purchase and Port-A-Potty cover design, cost and purchase of materials
- c. LED Street light program authorization
- d. Thank you letter and acceptance of donation of picnic table with American Legion plaque.

## BUSINESS FROM THE AUDIENCE

None

## CONSENT AGENDA

- 1) Approval of Minutes, August 21, 2013
- 2) Review/Approve Bills and Payroll
- 3) Approve Payroll

CORRECTION TO MINUTES: THE SPELLING OF CHARLES SCHULTZ (AUDIENCE) SHOULD BE CHANGED TO SHOLTEN.

**A motion was made by Councilor Wallace to approve the consent agenda with the spelling correction. Councilor Burns seconded. There was no discussion. Motion passed unanimously.**

## BUSINESS

- 1. CONTINUED DISCUSSION OF UPRR PLANS TO BUILD SECOND TRACK THROUGH MOSIER AND APPROVAL OF CITIZEN INFORMATION LETTER.

Discussion on whether permits were required of UPRR to add a second track through Mosier. County Commissioner Hege said the County will be reviewing permits and standards of the new tracks like they would for any other County development. He stated that no application has been received from UPRR yet. The City needs to check our Ordinances for language that would help with mitigation of the additional noise of a second track. The Council asked that our Planner, Dotty DeVaney get on board to review and comment on what the City can do to make sure standards are kept. City Clerk Fitzpatrick to check with Scott Hege to see when The Dalles had UPRR development and how that was handled.

Concensus of the Council to put the 'Letter to Residents of Mosier' in the next Utility billing (Sept. 30<sup>th</sup>). The letter gives a brief history of City of Mosier's Visioning efforts for the UPRR Property.

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## BUSINESS (cont.)

## 2. OPEN WATER USE PERMIT APPLICATION: CONTINUED DISCUSSION

Councilor Reed agreed with the revised permit paperwork. **Motion by Councilor Burns, seconded by Councilor Wallace to approved the Open Water Use Permit Application as written, and adopt the fees to be added to our overall fee schedule as: \$174.00 base fee if can be handled by the City Clerk. \$370.00 or more (actual expense) if it goes to Council or needs Attorney involvement. Vote: All ayes, except Councilor McKibben who voted no. Motion passed.**

## 3. CENTENNIAL CELEBRATION AND KICKOFF DATE.

Councilor Reed gave a detailed overview of the celebration for next year. All projects have been designed to be temporary and removable (planters, benches, bike racks, etc.). Discussion on how to water the planters. Possible solution would be to use the water from the hydrant flushing by putting it into a container, then using it to water the plants.

**General Council approval to accept 3 donated art pieces (farm objects as bench/bike racks) to be placed at the Bike Hub, the Totem area, and the Park.**

Councilor Reed expressed her desire to open up the old Mosier Gas Station restrooms and would like to explore the costs and potential issues with this project. Potential issues identified during the discussion included the need for the City to wave the SDC and usage fees for the celebration as well as the use of City personnel to clean and keep up the supplying of the restrooms. Finance Director Irving stated that the City does not have that budgeted and it could be quite expensive. Councilor Reed clarified that this would be included in next years' budget. Mayor Rogers asked that the Attorney be brought in concerning the waving of the SDCs and usage. Councilor McKibben stated that that could be expensive too. Councilor Wallace said she would like the school to be asked first since the property belongs to them. That could alleviate any Attorney and staff costs. Many expressed interest in the idea since this has been a service the community has asked for in a number of surveys. **General Consensus of the Council was to ask Attorney Dan Kearns about the repercussions/legality of waving the SDCs and usage fees for the School Gas Station property.**

The Centennial Fund will need a Resolution authorizing appropriations of \$15,000.00 total at next Council meeting.

The Dalles Chamber of Commerce has an annual parade in April (Cherry Festival) and it was discussed to participate in it to give out information on the Centennial Celebration.

## 4. VICKI ROBERTS (moved up from #6)

See letter 9/3/2013 update from Engineer John Grim: Drainage on private property should not be paid for by the City.

Vicki Roberts wants the City to remove the CDF fill and refill the repaired sewer with pea gravel so her French drain will work the way it did before the repair.

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Engineer John Grim stated in his email to the Council that the property owner is responsible for ensuring the retaining wall has adequate drainage. The City's Sewer trench should not be used for this purpose.

Council postponed a decision on how the City should respond until they have gotten together with Engineer Grim and discussed this issue. Engineer Grim is scheduled to be at the Oct. 2<sup>nd</sup> meeting. Ms. Roberts was okay with the postponement.

5. FINALIZE AND APPROVE MAINTENANCE PERSON JOB DESCRIPTION.

Councilor McKibben would like to see first aid training added to the job description. Admin. Irving suggested that instead of limiting first aid training to the Maintenance position, we could include a section in the Employee Manual that states that it is encouraged that all employees receive and keep up first aid certifications. **Motion by Councilor Burns, seconded by Councilor Wallace to approve the Maintenance Person Job Description as written and that normal posting of advertising the opening take place asking for a Cover Letter or Resume from the applicants. Motion passed.**

6. GREEN PEACE INVITATION TO LOCAL LEADERSHIP TO TOUR RAINBOW WARRIOR OCT. 25, PORTLAND.

Discussion on why Greenpeace would spend money on this. What can Mosier offer? City clerk instructed to find out more before Council committed.

7. TRASH CAN AND COST OF PORT-A-POTTY COVER.

Community Service worker Brian Grant drew up plans for the cover of the Port-a-potty at the Totem Park. He also received quotes on the cost of purchasing 2 trash receptacles – one for the Cemetery and one for the Totem park. **Motion by Councilor Wallace, seconded by Councilor Perry to approve the expenditure of up to \$650.00 for the purchase of 2 trash receptacles and up to \$350.00 for materials for the Port-a-Potty cover. Discussion: Councilor Reed asked to have the motion amended to include that 20 hours of C.S. Grant's time be used solely for the building of the Port-A-Potty cover. Admin. Irving stated that since the City is currently without a maintenance person and C.S. Grant has been filling in, the restriction on his time would limit the ability to function. Mayor Rogers suggested that if C.S. Grant used up his service time doing regular City work, we could hire him as a temporary employee to finish the project. Motion stands as stated and passed.**

8. LED STREET LIGHTS PROGRAM.

Admin. Irving asked that a motion be made to authorize the Street Light LED conversion program as discussed in April. The minutes did not reflect this authorization, but merely stated what the program was. **Motion by Councilor Burns, seconded by Councilor McKibben to authorize the LED conversion of the City's street lights, changing out the Mercury Vapor Lights to LED gradually as repairs are needed. Motion passed.**

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9. AMERICAN LEGION DONATION OF PICNIC TABLE AND REQUEST FOR NAME PLAQUE.

The American Legion would like to donate a picnic table to the City with permission of placement of a plaque – “American Legion Post 55” on the table as an indication of their commitment to the City.

**Motion by Councilor Burns, seconded by councilor Wallace to accept the donation of the picnic table by the American Legion with gratitude and allow the placement of the plaque “American Legion Post 55” be attached to the table. Motion passed.** A letter signed by the Mayor will be sent to the American Legion.

## COMMITTEE REPORTS

Cemetery Committee: None

Park Committee: Councilor McKibben went to the State Parks Meeting. It was a brain storming session. They wanted to accommodate the communities better with their parks and trails and asked for input.

Public Art Committee: Councilor Wallace commented on the School’s Birthday Banner project. They will be 12 x 18 art work made by the children. The theme is-What happens in Mosier-from the students point of view.

Personnel Committee: The Personnel Committee will meet on Tuesday, Oct. 1 at Councilor Burn’s house, 606 Third Ave. at 4 p.m. to go over the applicants for Maintenance Worker position.

## COUNCIL COMMENTS

Councilor Wallace asked if the dead tree problem is still on the agenda? Adm. Irving said it was, and that cutting of the trees was delayed because of fire danger until fall or when it begins raining.

Councilor Burns stated that the guardrail bolts on the trail to Pocket Park are still there and people are scraping themselves as they go by and when can this get fixed? Admin. Irving stated that it is on the list to do but hasn’t been addressed yet. The guardrail belongs to ODOT and they will need to be asked to fix it. County Commissioner Hege volunteered to address this issue.

## CORRESPONDENCE/STAFF REPORTS

Administrator Irving informed the Council that citizen Dwayne Blanchard came into the office on Monday Sept. 9<sup>th</sup> and stated that he had to go to The Dalles to pick up a package because FED EX couldn’t find his address. He wanted Council to know that he wants his address changed to Syncline Blvd. ASAP.

Admin. Irving had an email from Engineer Grim asking for the tour of the City to be scheduled for Oct. 2<sup>nd</sup> at 5 p.m. He will be conducting a tour of the City’s facilities for new Councilors and employees and as an update for others. Council approved the date and time.

Meeting adjourned at 10:02 p.m.

Approved this 2nd day of October, 2013

# Mosier City Council Meeting

Date: September 11, 2013

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Attest:

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Andrea Rogers, Mayor

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Barbara Irving, Recorder