

Council: Mayor Andrea Rogers, Kathy Fitzpatrick, Penny Wallace, Emily Reed, and Christina LaFever.  
Staff: City Recorder Jean Hadley  
Absent: None      Excused: Steve McKibben and Arlene Burns.

#### CALL TO ORDER

Meeting was called to order by Mayor Rogers at 7:02 p.m. and roll call was taken.

**ADDITIONS OR CORRECTIONS** – Hadley asked Council to replace the list of bills from their packet with a more complete list provided that evening.

**BUSINESS FROM THE AUDIENCE** – Tracie Hornung the Mosier representative for Tri-County Hazardous Waste program brought a hand-out explaining the recommendations for funding the HHW program. Hornung reported that due to financial constraints there will be some cutbacks and the recommendations were provided in the handout.

#### CONSENT AGENDA

- 1) Approval of Minutes, February 20, 2013
- 2) Review/Approve Bills

**A motion was made by Councilor Fitzpatrick to approve the consent agenda. Councilor Wallace seconded. There was no discussion. Motion passed unanimously.**

#### BUSINESS

- 1) “If I Were Mayor” contest timeline/coordination

Mayor Rogers reported her contact with the school principal and provided the information to the school. Submissions to the City are due on April 10<sup>th</sup>. Rogers asked if there are any home-schooled children who can be identified and informed. Councilor Wallace voiced her opinion on contests and suggested that all participants receive recognition and celebration. Rogers agreed. Rogers spoke about the different entry expectations for each grade level. Rogers suggested each Councilor look at the Oregon Mayors Association (OMA) web site which contains the criteria and expected time line for City submissions. Rogers said she will report back to Council and asked for volunteers to judge. Rogers also mentioned the idea of prizes.

- 2) Cemetery Gates installation permission letter

Wallace said she will update during the Public Art/Cemetery committee report. Hadley reported her conversation with the City Attorney to help draft the letter with all the parts needed; approval, acceptance, and maintenance.

- 3) Quorum attending new councilor training in Dufur in April announcement

Rogers announced that four Council members will be attending training in Dufur which will constitute a quorum and notice needs to be made regarding the quorum. Hadley said it is as easy as sending out a public notice stating a quorum of Council will be attending training and state the date and the place.

- 4) City of Mosier website updating addendum consideration

Councilor LaFever asked what sorts of updates were being done to the web site. Tracie Hornung said she updates the site with agendas and minutes as they are sent to her from the office. Tracie explained the level of service when she started the contract. Councilor Reed said this could be done now in the office and Tracie could do some training because the updating level is now easy. Instead of attachments it would be blog posting and it is a simple procedure that could be done in the office by staff. Hadley explained the current procedure. Rogers asked about whether the addendum presented is being considered or is the Council giving more work to the staff. Wallace asked about the training procedure. Reed said the current contract amount is easier and better in order to stay where we are with the

updates. Hornung said she would present another contract agreement if she is going to do training. Rogers reiterated what she was hearing regarding more efficient and cost effective web site updates. LaFever said she felt this was a naturally occurring part of any position due to changes to technology and is the nature of any job.

**This business item was tabled. Hornung was asked to present a new contract amendment for the cost of training staff to do the updates to the web site.**

## COMMITTEE REPORTS

1. Cemetery committee – Fitzpatrick mentioned the search for a template for a contract, software for small cemeteries record keeping, survey schedule, and fees for a re-plat and survey. Rogers reminded Council of the need to submit agendas for Council appointed meetings. Hadley mentioned the trash cans at the Cemetery and reported that the maintenance person is going to work on a quote to build some outer liners for the two trash cans at the Cemetery.

2. Park committee – Fitzpatrick said that Mike Igo would like to put gravel on the soil berms and seed them. The question was; how much soil will be put there and when? If the soil comes from random State St. Cemetery burials then where should the City put it to the best use? Fitzpatrick asked if the maintenance person would do a quote to build some planters.

3. Public Art committee – Wallace mentioned some of the planning from various interested parties regarding the 100<sup>th</sup> Anniversary Celebration of the City. Wallace spoke about a meeting on March 30<sup>th</sup> at Ground Central to discuss ideas for the celebration. Wallace said the acceptance letter for the Cemetery Gates at State St. Cemetery is being drafted and will come before Council at the next meeting. Wallace spoke about her contact with the artist, the utility locator, and the information about the safety of the artful gates.

4. Personnel committee – Rogers mentioned the review by City of Hood River Manager Bob Francis regarding policies, procedures and records to determine if there are recommendations that can be made to increase efficiency by staff. The changes to the Personnel Committee were mentioned; Rogers, Fitzpatrick, and LaFever will be through March and then Burns will replace LaFever.

COUNCIL COMMENTS – Fitzpatrick provided an update about a couple of ongoing projects; the development feasibility study related to the acquisition of the Union Pacific Railroad (UPRR) property and the efforts to work with Oregon Solutions and inquiries about a grant from USDA. Fitzpatrick also spoke about the Rock Creek restoration project meeting with Interfluve and the ODOT Quarry contact Pat Cimmiovitti. The Rock Creek restoration is one more level to meet the temperature (TMDL) requirements for Rock Creek with the WaterShed Council. After discussion it was decided to not create a council appointed committee regarding the 100 year anniversary.

CORRESPONDENCE/STAFF REPORTS – Hadley reminded Council of the absence of Councilor Burns and LaFever at the Goal Setting meeting on Saturday March 16<sup>th</sup>. Hadley mentioned the phone call from CH2MHill (OMI) the WasteWater Operators regarding a fee adjustment. Rogers asked for input from the City Engineer regarding the rate increase and our options. Hadley mentioned the DUFUR council training and the notice. Hadley asked Fitzpatrick about the wooden bench taken for a memorial. Fitzpatrick said the bench was rotten and the family is working on another bench and researching options for installation. Rogers spoke about the goal setting agenda and revisions.

Meeting adjourned at 8:37 p.m.

Approved this 20th day of March 2013

Attest:

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Andrea Rogers, Mayor

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Jean M. Hadley, City Recorder